



JOB DESCRIPTION

Company: United Bank & Trust
1404 28th Street
Belleville, KS 66935



Position: Bank Teller

Position Overview

United Bank & Trust, Belleville branch, is accepting applications for a bank teller. This full-time position is a career opportunity for an individual who is friendly, customer service focused, detail-oriented and eager to work in a team environment.

Essential Job Functions

- Receiving and maintaining accurate records
- Cashing checks
- Promoting the bank's services and products

Other Necessary Skills:

- Communication
- Computation of math
- Organization