

JOB DESCRIPTION

Company: Central Valley Ag
204 Pershing Street
Courtland, KS 66939

Position: Operations DOT



Position Overview

This position is responsible for assisting in receiving, shipping and handling grain and agronomy products and to perform preventative maintenance and cleaning as needed.

Essential Job Functions

- Help unload/load grain products for company and customer owned trucks.
- Deliver agronomy products such as fertilizer, chemical and seed to customers.
- Provide assistance in the operations of liquid and dry plant.
- Provide assistance in scheduling, mixing and loading of liquid/dry fertilizer and chemicals.
- Drives company owned trucks for the purpose of transferring grain and agronomy products.
- Drives tender trucks to supply Central Valley Ag custom application equipment.
- If certified, serves as back-up for custom applicators.
- Assist with train loads going out.
- Conducts and helps manage grain and agronomy inventory.
- Monitors and keeps supervisor apprised of inventory levels.
- Assist with scale operations.
- Perform general maintenance of buildings, equipment, and vehicles.
- Provide excellent customer service.

Other Necessary Skills:

- Licensed and insurable to drive.
- Be able to obtain a Class A CDL with tanker and HazMat endorsements.
- Ability to communicate in a professional manner and establish effective working relationships with internal operations and external customers.
- Ability to multi-task several assignments simultaneously and establish job priorities.
- Must be a self-starter.
- Must have good computer skills.